

**CULVER CITY UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION
UNADOPTED MINUTES**

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| Meeting: | <u>Regular Meeting</u> | Date: | <u>December 14, 2010</u> |
| Place: | <u>District Administration Office</u> | Time: | <u>6:00 p.m. – Public Meeting</u> |
| | <u>4034 Irving Place</u> | | <u>6:01 p.m. – Closed Session</u> |
| | <u>Culver City 90232</u> | | <u>7:00 p.m. – Public Meeting</u> |

Board Members Present

Steven Gourley, President
Scott Zeidman, Esq., Vice President
Karlo Silbiger, Clerk
Katherine Paspalis, Esq., Member
Patricia G. Siever, Professor, Member

Staff Members Present

Patricia W. Jaffe, Interim Superintendent
Ali Delawalla
Gwenis Laura, Ed.S.

Call to Order

Board President Mr. Gourley called the meeting of the Culver City Unified School District Board of Education to order at 6:00 p.m. The Board adjourned to Closed Session at 6:01 p.m. and reconvened the public meeting at 7:00 p.m. with all Board members in attendance. Mr. Noel Jimenez was asked to lead the Pledge of Allegiance. Mr. Jimenez asked his son Nathan to do the honors for him since he would be receiving an American Citizenship Award later in the meeting.

Report from Closed Session

Mr. Gourley reported that the Governing Board met in Closed Session regarding issues listed on today's Closed Session agenda and announced that no reportable actions were taken.

Mr. Gourley handed the meeting over to Mrs. Jaffe to continue with nominations for Board President.

7. Board Business

7.1 Annual Governing Board Organization Meeting – Ed. Code 35143

Mrs. Jaffe opened the nominations for President. Mr. Zeidman asked Mr. Gourley if he had any outgoing remarks before stepping down as President. Mr. Gourley thanked the Board and staff for all of their hard work. He especially thanked Mr. Delawalla for his contribution in assisting the Board with budget matters. Mr. Zeidman thanked Mr. Gourley for his leadership during the past year. Ms. Paspalis nominated Mr. Zeidman for President. The nomination was seconded by Ms. Siever. With no further nominations the Board voted unanimously for Mr. Zeidman to serve as President. Mr. Zeidman thanked the Board for electing him as President. Mr. Zeidman called for nominations for Vice President. It was moved by Mr. Gourley and seconded by Ms. Siever to nominate Mr. Silbiger. With no further nominations it was moved by Mr. Gourley and seconded by Ms. Paspalis that the Board close nominations. The Board unanimously approved closing the nominations and voted unanimously for Mr. Silbiger to serve as Vice President. It was moved by Mr. Silbiger and seconded by Mr. Gourley to nominate Ms. Paspalis as Clerk. There being no additional nominations, it was moved by Mr. Gourley and seconded by Ms. Siever that the Board close nominations. The Board unanimously approved closing the nominations and voted unanimously for Ms. Paspalis to serve as Clerk. It was moved by Ms. Paspalis and seconded by Mr. Gourley to nominate Ms. Siever as the Voting Representative to the Los Angeles County School Trustees Association (LACSTA) and Representative to Elect Members to the County Committee on School District Organization. There being no additional nominations, it was moved by Mr. Gourley and seconded by Ms. Siever to close the nominations. The motion was unanimously approved to close nominations. The Board voted unanimously to elect Ms. Siever as the Voting Representative to LACSTA and Representative to Elect Members to the County Committee on School District Organization. Mr. Zeidman appointed Ms. Siever as Parliamentarian.

Volunteering to serve as the Representative to the Board of Education/City Council Liaison Committee were Mr. Zeidman, Ms. Paspalis, and Mr. Gourley as the alternate. Volunteering to serve as the Representative to the

Youth Health Center Committee was Mr. Gourley. Volunteering to serve as the Representative to the District Community Arts Committee was Mr. Silbiger. The Board unanimously decided to discuss at a later date if Ms. Siever would serve as a Representative to the Career Advisory Committee once they found out if the Committee was still active. Volunteering to serve as the Liaison to the Culver City Education Foundation was Mr. Zeidman.

7.2 Discussion Regarding Support of the Culver City Unified School District Language Immersion Program

Mrs. Jaffe explained to the Board that Ms. Paspalis brought a Resolution forward in support of the Immersion Program for the Board to show its support of the program. Mrs. Jaffe informed the Board that a Strategic Planning Committee was being formed, and that Mrs. Pumilia and Ms. Shiratori prepared a survey. At this time Mrs. Jaffe did not know if a Resolution should be approved now or after January. Ms. Paspalis felt that there needed to be something in writing stating that the Board was in support of the program. Ms. Siever suggested that Ms. Paspalis be the Board representative for the Strategic Planning Committee. Mr. Silbiger thanked Ms. Paspalis for bringing the Resolution to the Board, and stated that he is in support of bringing it back as an Action Item for approval and signature.

8. Public Hearing

8.1 Culver City Federation of Teachers (CCFT) Initial Collective Bargaining Proposal to the Culver City Unified School District (CCUSD) for the 2010/2011 School Year

Mr. Zeidman opened the Public Hearing at 7:15 p.m. David Mielke, President of CCFT, congratulated Mr. Zeidman on his appointment, and stated he hopes it is a good year. Mr. Mielke provided an overview of the Union's proposal. Mr. Zeidman thanked Mr. Mielke for his review of the information. There being no comments from the audience Mr. Zeidman closed the Public Hearing at 7:25 p.m.

9. Adoption of Agenda

It was moved by Mr. Gourley and seconded by Mr. Silbiger that the Board adopt the agenda for December 14, 2010 as presented. The motion was unanimously approved.

10. Consent Agenda

Mr. Zeidman called the Consent Agenda and asked if any member of the audience or the Board wished to withdraw any item. Ms. Paspalis requested that item 10.2 be withdrawn. It was moved by Mr. Gourley and seconded by Ms. Siever to approve Consent Agenda Items 20.1, 10.3 – 10.10 as presented. The motion was unanimously approved.

10.2 Approval is Recommended for Purchase Orders and Warrants

Ms. Paspalis withdrew this item to inquire about all of the expenses for Special Education and asked if they were only up to the current date in the school year. Mr. Delawalla responded that normally the expenses are usually brought to the Board at the beginning of the school year, but there has not been enough staff to review all of the contracts. He wanted to make sure all of the contracts were in order before bringing the information to the Board. Ms. Siever inquired about Purchase Order 55850. She wanted to know if the company was actually a "green" company because of the name, Executive Environment. Mr. Delawalla (I have to listen to the tape here) It was moved by Ms. Siever and seconded by Ms. Paspalis to approve Purchase Orders from October 30, 2010 through December 3, 2010 as presented. The motion was unanimously approved.

10.1 Minutes of Regular Meeting – November 9, 2010

10.3 Acceptance of Gifts – Donations

10.4 Certificated Personnel Reports No. 10

10.5 Classified Personnel Reports No. 10

10.6 Enrollment Report

10.7 Culver City High School Robotics Team to Participate in the Regional Competition in San Diego, CA, March 9-12, 2011

10.8 Culver City Middle School 8th Grade GATE Students to Attend Astro Camp in Idyllwild, CA, April 29-May 1, 2011

10.9 Single Plan for Student Achievement – Farragut Elementary School

10.10 Culver City High School AVPA Students to Participate in the California Educational Theatre Association Competition, January 14-16, 2011 in Los Osos, California

11. Awards, Recognitions and Presentations

11.1 American Citizenship Awards

Mrs. Jaffe and the Assistant Superintendents read the names and accomplishments of each school's recipients of the American Citizenship Award for the month of December. The recipients were Garrett Rifkin from El Marino School; Sarai Zedingil from El Rincon Elementary; Rukhsar Shaikh from La Ballona School; Carmen Robles from Linwood E. Howe School; Nicholas Federizo Jimenez from Farragut School; Fabian Munguia from Culver City Middle School; Stephanie Najarro from Culver Park High School; and Lauren Mitchell-Okey from Culver City High School. Board members presented each recipient with a pin and certificate and thanked the students and their families for attending the meeting.

11.2 Presentation by Culver City Education Foundation and Culver City Rotary Club

Mrs. Janet Chabola, representing the Rotary Club Culver City, spoke about the grant the Rotary submitted for and received through the Culver City Education Foundation. Ms. Chabola stated that donors included Rotary Club of Kaizuka Japan, Rotary Club of Manningham Australia, and Rotary District 9810 Australia. Ms. Leslie Adler, Executive Director of the Culver City Education Foundation, explained that the grant will be used for Epson Bright Link Projectors and Learner Response Systems (clickers). Ms. Adler thanked Mrs. Chabola, Linda Black, and all other Rotarians for their support to the Education Foundation.

11.3 Spotlight on Education - Farragut Elementary

Ms. Eileen Carroll, Principal at Farragut Elementary, gave a presentation providing the Board with information on the strategies that have contributed to the schools successful test scores. Some of the strategies included the use of Galileo, collaboration and working together in grade level teams, and the Success Maker software. Ms. Carroll responded to questions from the Board and informed them about the Step Up To Writing program. Mr. Silbiger thanked Ms. Laura on the new format of the presentations, and he appreciates that the teachers are not teaching to the test. He added that the Success Maker intervention was great and informed the Board that Ms. Carroll runs the program before and after school. Board members thanked Ms. Carroll for her presentation.

12. Public Recognition

12.1 Superintendent's Report

Before beginning her report Mrs. Jaffe presented Mr. Gourley and Mr. Zeidman with a token of appreciation for their service as President and Vice President. Mrs. Jaffe thanked the Rotary Club and the Education Foundation for their generous donation. She also thanked Ms. Carroll for a great presentation on Farragut Elementary. Mrs. Jaffe reported on her attendance at the Julian Dixon Library event. She stated that the next Environmental Sustainability Committee meeting would be held on December 16th. The Board should expect a report in about a month or two on the District walk-thru done by TRANE on their findings regarding the District's suggested environmental sustainability upgrades/repairs. Mrs. Jaffe stated that she visited La Ballona Elementary, and it was impressive going to the kindergarten class and looking at their use of technology. She also visited Linwood Howe Elementary, and attended an Inner City Arts walk-thru with Janice Pober, Senior Vice President of Sony Pictures Entertainment. Mrs. Jaffe announced that the District would be closed December 20-31, 2010 for the holiday and re-open on January 3rd.

12.2 Assistant Superintendents' Reports

Ms. Laura reported on Dr. Wi's research results from the G-Learning program. The results presented showed both high and low performing students progressed and showed an increase in scores. Ms. Laura also reported on the Reflective Journal Writing of the G-Learning participants. Ms. Laura stated that a survey for staff, parents, and secondary students regarding the bell schedule will be on the website early January, 2011. Ms. Laura stated that the first DLAC meeting will be held on Wednesday at 9:00 a.m. She enjoyed all of the holiday concerts she attended, and the AVPA holiday concert was wonderful.

Mrs. Jaffe introduced Sophia Greenberg as the new representative for the middle school.

12.3 Student Representatives' Reports

Middle School Student Representative

Sophia Greenberg, Culver City Middle School Student Representative, reported on activities at Culver City Middle School, including the school holding their second dance of the year; the success of the Halloween Dance; the prizes won for the Halloween Costume Contest; ASB hosting Thanksgiving festivities; the CCMS Cheer Squad qualifying for the state championships; a visit from Santa Clause to the school; and the upcoming Pennies for Patients fundraiser.

Culver Park Student Representative

Sandra Maldonado, Culver Park High School Student Representative, reported on activities at Culver Park High School, including Santa Monica College representatives visiting Culver Park to show the students how to do an online application; the HeArt Program Field Trip; the field trip to FIDM; and a garden being planted at the school after Winter Break.

Culver City High School Student Representative/Student Board Member

Jamie MacIntosh, Student Board Member, reported on activities at Culver City High School, including the airing of the Laramie Project on KPF; Spirit Week; the Care Club collecting clothes; ASB fundraiser; the high school's Blood Drive; a minimum day on Friday from doing well on the API test; the planning of a Sadie Hawkins Dance; and she thanked the Board for the projector being fixed in Robert Frost Auditorium.

12.4 Members of the Audience

Members of the audience spoke about:

- Crystal Alexander from the Citizens' Advisory Committee provided the Board with an update on the committee's first meeting. The committee is interested in how they can make sure that community outreach is done to make people aware of what the funds from the parcel tax are being used for.
- David Mielke commented on the District addressing the needs of at-risk students. He shared a story of one of his at-risk students who is not old enough to attend Culver Park. He stated that there used to be a program at the middle school, but it was cut as have all the other at-risk programs. He feels that the Board needs to make sure that they provide for all of the students in the District.
- Maggie Walsh commented on the obesity rate in children. She has formed a small group with the Director of Food Services, Julie Garcia, called Healthy Schools Culver City. She would like to get a better idea of the nutritional content of what is in the food served at the schools.
- Ken Browning thanked the Board for all they do. He commended Mr. Gourley for his work with Mock Trial at the middle schools. He spoke in support of Maggie Walsh in getting the nutritional information on food served at the schools.
- KC Mancebo commented on research that was done by other districts that have brought fresh and organic food into their schools.
- Melissa Lane voiced her support on healthy eating at the schools.
- Julie Garcia stated that President Obama had signed the Healthy Hunger Free Act. The proposals are lengthy, and her goal is to have student tastings. She will get back to the Board with a report on nutritional content and additional information. Mr. Silbiger stated he would like to hear back from Ms. Garcia at a future meeting. Ms. Paspalis stated that it is fine that the District is meeting the required standards on nutritional value, but it is great to exceed the standards. Ms. Siever would also like to see the nutritional content. Mr. Gourley asked if Ms. Garcia has looked into getting food from farmers. Ms. Garcia replied yes. Ms. Siever would like additional information on how Santa Monica is bringing their food into their district from farmers. Ms. Garcia said she would contact them.
- Jonathan Aboud, an alumnus of the high school and Founder of the Student Union, expressed that he felt the electronics policy needed to be revised. He thinks that using the electronics policy as motivation will encourage the students to wear the IDs.

12.5 Members of the Board

Board Members spoke about:

- Mr. Silbiger thanked Mr. Gourley for his service as President and thanked the Board for allowing him to attend the CSBA Annual Education Conference. He stated he learned a lot. He congratulated the AVPA on their great accomplishment with the Laramie Project. He shared information about a CSBA workshop he attended called “Response to Intervention” presented by the Alhambra School District. He stated that the Alhambra District has seen a 65% decrease in parents and students asking for Special Education designation. Mr. Silbiger was asked by a parent about social promotion. He asked the Board how the District is moving students from grade to grade. The parent was requesting that the student be held back. Mr. Gourley stated he would be interested in hearing that information, including information on the middle school versus junior high environment.
- Ms. Paspalis stated she did not see a problem with the 6th grade being at the middle school level. She stated that she attended a G Learning presentation and it was great. The students that were involved with the presentation were really understanding the program and progressing. Ms. Paspalis reported on her attendance at the PTSA Holiday Luncheon which was great. She commended AVPA and stated that the Laramie Project was incredibly done, and she extended congratulations to the CCHS Basketball Team.
- Ms. Siever reported on her attendance at the high school concert. She thought it was excellent and extended congratulations to all that were involved. She reported on a meeting she arranged with the Mrs. Pam Magee, Principal from the high school and the President of West Los Angeles College. Ms. Siever reported on her attendance at the CSBA Annual Education Conference, and her attendance as the District’s voting delegate at the Delegate Assembly. She stated that the Board will be meeting soon to discuss the Boards’ goals and objectives. She stated that the Dr. Martin Luther King Day event will be coming soon. Ms. Siever asked what the District is doing to help the at-risk students and stated her concerns. She would like to hear this topic return to a future meeting. Mr. Zeidman agreed that he would also like to hear more on the District’s assistance with at-risk student. Ms. Siever thanked Mr. Gourley for his service as President of the Board.
- Mr. Gourley reported that he and Mrs. Jaffe were invited to the Willows School and appreciated the school informing the District in their future plans.
- Mr. Zeidman reported on the City Liaison Committee meeting that he attended with Ms. Paspalis, and Mrs. Jaffe. He stated Mrs. Jaffe and Mr. Nachbar will meet to further discuss the Board moving to the City Chambers for Board meetings which fall on the second Tuesday of the month. He stated that it was clear that everyone was in favor of the move, but the commissions do not want to change their dates. Mr. Zeidman acknowledged the hard work of the senior administration in the District.

13. Information Items

13.1 Presentation of the First Interim Report for 2010-11

Mr. Delawalla presented the First Interim Report to the Board. Dr. Luther Henderson questioned the American Reinvestment and Recovery Act (ARRA) and asked how many years the District will receive the funds. Mr. Delawalla replied that it was one-time funding. Mr. Delawalla responded to additional questions from audience members and members of the Board.

14. Recess

The Board recessed at agreed to bypass recess.

15. Action Items

15.1 Superintendent’s Items

15.1a Approval is Recommended for the 2011 California School Boards Association Delegate Assembly Candidate Submission

It was moved by Ms. Paspalis and seconded by Mr. Gourley that the Board approve Patricia Siever as the nominee for the Delegate Assembly, and submit the Official 2011 CSBA Delegate Assembly Ballot as presented. The motion was unanimously approved.

15.1b Second Reading and Approval of Board Bylaw 9150, Student Board Member Voting

Ms. Siever suggested revising the first line of the bylaw to state “is committed to seeking” instead of “believes it is important to seek.” Mr. Zeidman suggested adding in the third paragraph first line “...regular Board members **where practical.**” It was moved by Mr. Silbiger and seconded by Ms. Siever to approve Board Bylaw 9150, Student Board Member Voting as amended. The motion was unanimously approved.

15.2 Education Services Items**15.2a Third Reading and Adoption of Revised Board Policy 5131.5, Students – Vandalism, Theft and Graffiti**

Board members made a couple of grammatical revisions including adding a comma on page BP 5131.5(b). It was moved by Mr. Gourley and seconded by Ms. Paspalis to adopt Revised Board Policy 5131.5, Students – Vandalism, Theft and Graffiti as amended. The motion was unanimously approved.

15.2b Approval is Recommended for a New Course at the Culver City High School Academy of Visual and Performing Arts (AVPA): Music Production

It was moved by Mr. Gourley and seconded by Ms. Siever to approve the New Course at the Culver City High School Academy of Visual and Performing Arts (AVPA): Music Production as presented. The motion was unanimously approved.

15.3 Business Items**15.3a Approval is Recommended for the First Interim Report for 2010-2011**

It was moved by Ms. Paspalis and seconded by Mr. Gourley that the Board approve the First Interim Report for 2010-2011 as presented. The motion was unanimously approved.

15.3b Approval is Recommended for the Stipulated Agreement

Mr. Gourley stated that he would be interested to know how much attorney’s fees totaled in this matter, and stated he would like an admission of error from the California Department of Education. He asked that his colleagues hold off on approving the agreement. Mr. Gourley would also like to find out more information on the settlement. Further discussion ensued on the costs that would be incurred if the agreement was not signed, and the timeframe for a response. Mr. Silbiger stated he is willing to hold off on approving signature on the agreement until Mr. Gourley receives the additional information he needs. It was moved by Ms. Siever and seconded by Ms. Paspalis that the Board approve the Stipulated Agreement as presented. The motion was approved with a vote of 3 – Ayes; and 2 – Nays by Mr. Gourley and Mr. Silbiger.

15.3c Approval is Recommended for the Certification of Signatures for Warrants, Orders for Salary Payment, Notices of Employment and Related Documents

It was moved by Mr. Gourley and seconded by Mr. Silbiger that the Board approve the Certification of Signatures for Warrants, Orders for Salary Payment, Notices of Employment and Related Documents as presented. The motion was unanimously approved.

15.3d Authorization to Transfer Funds from the General Fund into the Deferred Maintenance and Adult School Funds

It was moved by Ms. Siever and seconded by Ms. Paspalis that the Board approve to Transfer funds from the General Fund into the Deferred Maintenance and Adult School Funds as presented. The motion was unanimously approved.

15.4 Personnel Items – None

Adjournment

There being no further business, it was moved by Mr. Zeidman, seconded by Ms. Siever and unanimously approved to adjourn the meeting. Board President Mr. Zeidman adjourned the meeting at 9:25 p.m. in memory of Roberta Beagles-Her, sister of former Board member, Jessica Beagles-Roos; Terry Bearman, mother of teacher, Alix Bearman; Pete Flusser, husband of former CCUSD teacher, Roberta Klein Flusser; and Eli Sandland, Office of Child Development student.

Approved: _____
Board President

Superintendent

On: _____
Date

Secretary